



Subject:	Formalisation of key holding arrangements Sure Start project at Stewart Street playground
Date:	7 June 2016
Reporting Officer:	Nigel Grimshaw, Director of City and Neighbourhood Services
Contact Officer:	Rose Crozier, Assistant Director Stephen Stockman, City Park Manager, East

Is this report restricted?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Is the decision eligible for Call-in?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>

1.0	Purpose of Report or Summary of main Issues
1.1	Funding for the Sure Start project at the Stewart Street playground was approved at the Strategic Policy and Resource Committee on 22 February 2013 as part of the Local Investment Fund. The land is currently leased to Belfast City Council from Northern Ireland Housing Executive and Northern Ireland Electricity with a sub lease to Sure Start. The project is due to be completed by early July 2016.
1.2	Sure Start has requested key holding privileges for the vehicular gates into the site in order to allow access on the occasional evening for events and activities outside the normal park opening hours.
2.0	Recommendations
2.1	The Committee is asked to; <ul style="list-style-type: none">• Grant authority for key holding arrangements subject to satisfactory terms being agreed by the Director of City and Neighbourhood Services and on the condition that:<ul style="list-style-type: none">▪ The groups resolve all operational and health and safety issues to the council's satisfaction;▪ An appropriate legal agreement, to be prepared by the Director of Legal

	Services, is completed.
3.0	Main report
3.1	<p><u>Key Issues</u></p> <p>As Sure Start will require access across the site to their premises outside of normal opening hours, key handling arrangements will be required to be put in place i.e. that Sure Start will open and close the gates, under a legal agreement with the Council.</p>
3.2	<p><u>Financial & Resource Implications</u></p> <p>There are likely to be some additional staff monitoring and administrative implications which will be accommodated through our normal management process.</p>
3.3	<p><u>Equality or Good Relations Implications</u></p> <p>It is anticipated that events and activities delivered as part of this project will deliver a positive impact for equality and good relations.</p>
4.0	Appendices – Documents Attached
4.1	None.